



**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Manitowoc, 600 York St. Manitowoc, WI  
September 18, 2019**

Board Present: Vasquez, Lukas, Wyatt, Rooney, Parrish, Pohlman, Kluss, Trimberger, Nichter  
Board Absent:  
Staff Present: Carlsen, Soodsma, Riesterer, Wasmer, Mirecki, Lemerond, Beaudoin, Liphart, Abts,  
Cops, Sauer  
Students Present: Gomez, Valdez

**Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Board Chair, Roy Kluss at 3:00 p.m. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Public Comment**

No public comment was given.

**Approval of Minutes**

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY KIM ROONEY TO APPROVE THE MINUTES FROM THE August 21, 2019 BOARD MEETING AS PRESENTED. Motion unanimously carried.

**Policy Governance**

**Board Education**

LTC students shared their LTC experience from the GED program. These students are now enrolled in the Welding Program. Kristy Liphart, VP of Advancement shared an overview of the LTC Foundation. Pohlman arrived at 3:07 pm. Parrish arrived at 3:15 pm.

**Board Member Updates**

The Board discussed ways in which they connected with the college and the community.

**President's Update**

President Paul Carlsen provided an update on LTC operations and his activities.

**For Advisement: Board Policy Review**

Board Policies I.C. and I.D. were reviewed. The Board member's interpretations for policies I.C. and I.D. were acceptable.

**Consent Agenda**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN WYATT TO APPROVE THE CONSENT AGENDA INCLUDING: POLICY I.B. GOVERNING STYLE, PERSONNEL REPORT, SERVICE CONTRACTS, PAYMENTS OVER \$2,500, COLLEGE DASHBOARD, FINANCIAL MONITORING REPORTS, AND STUDENT SERVICES BOARD MONITORING REPORT. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, aye. Motion unanimously carried.

**Resolution**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY MIKE TRIMBERGER TO ADOPT THE RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,300,000 GENERAL OBLIGATION PROMISSORY NOTES; AND SETTING THE SALE OF \$1,800,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019B. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, aye; and Vasquez, aye. Motion unanimously carried.

**For Advisement: Compensation Adjustment**

President Paul Carlsen provided an overview of the recommendation to provide a compensation adjustment to eligible employees who did not receive the consumer price index (CPI) in July 2019.

**For Advisement: Strategic Growth Initiatives Update – Ability to Benefit**

Meredith Sauer, Dean of General Student and Pre College Education provided an overview on the Ability to Benefit strategic growth initiative.

**Closed Session**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN WYATT TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C)(G)\* OF THE WISCONSIN STATUTES FOR THE PURPOSE REVIEWING, UNDER THE ADVICE FROM LEGAL COUNSEL THE DETAILS OF A PENDING EMPLOYEE PERSONNEL MATTER. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Vasquez, aye; and Wyatt, aye. Motion unanimously carried. The Board convened in closed session at 4:36 p.m.

\*Exemption (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

**Open Session**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN WYATT TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Vasquez, aye; and Wyatt, aye. Motion unanimously carried. The Board convened in open session at 4:51 p.m.

**Board members had an opportunity to identify items for future Board agendas.**

**Adjourn**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN WYATT TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 5:11 pm.

Respectfully submitted,

Don Pohlman  
Board Secretary/Treasurer